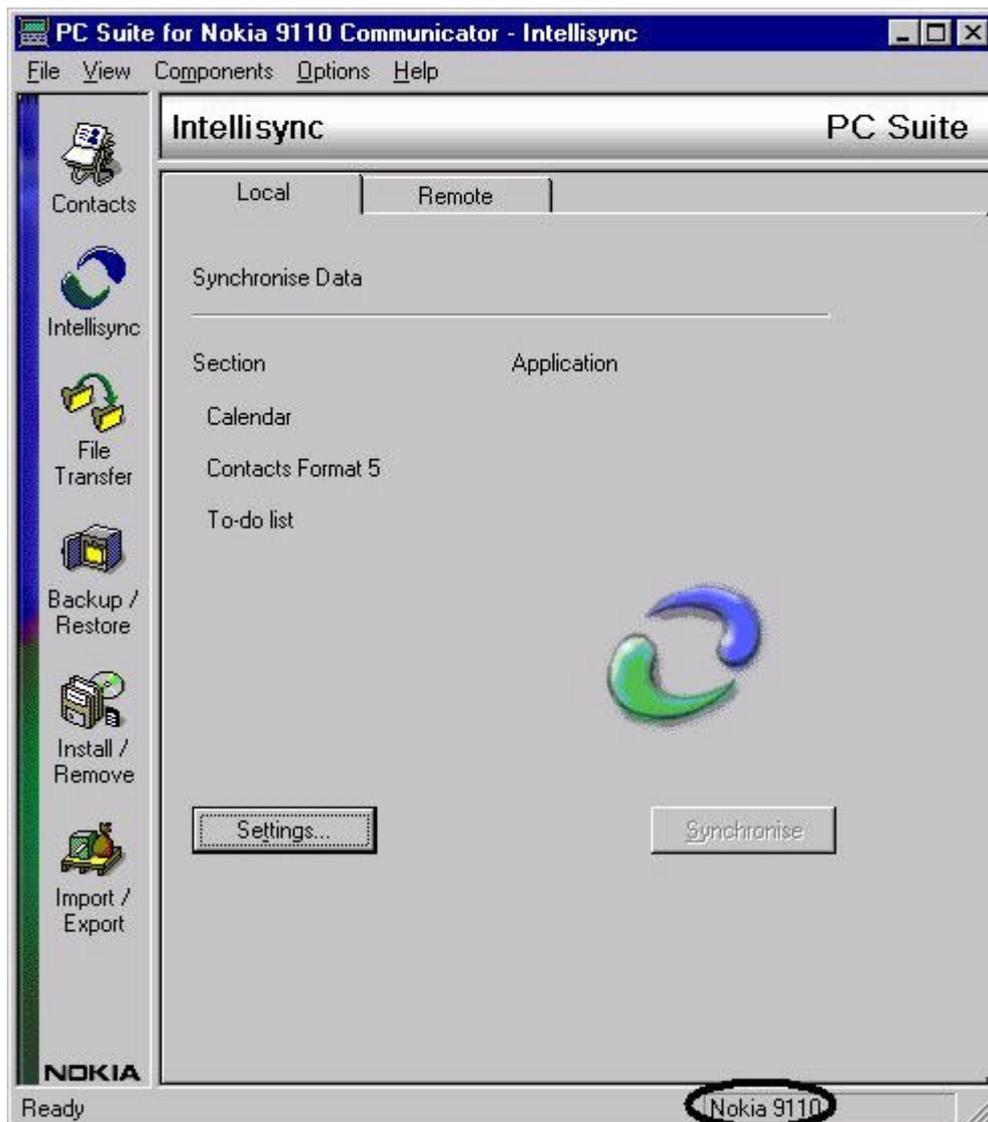




Quick Guide for Synchronisation with Intellisync

Getting started

1. Install PC Suite to your PC from the CD-ROM supplied with Nokia 9110 Communicator, and choose a spare serial port on your PC.
2. Start PC Suite, and connect the 9110 using the adapter cable supplied with 9110 to the spare serial port on your PC.
3. PC Suite will make a connection to 9110. Accept the pop-up window that appears when you first connect 9110. If this does not happen then check that serial port is correct – **Options, Preferences** allows you to set serial port.
4. Double-click the **Intellisync** icon from left-hand side. PC Suite appears as follows:



5. Connection status is described in lower right corner. If “**disconnected**” appears then check steps above.

Calendar Synchronisation

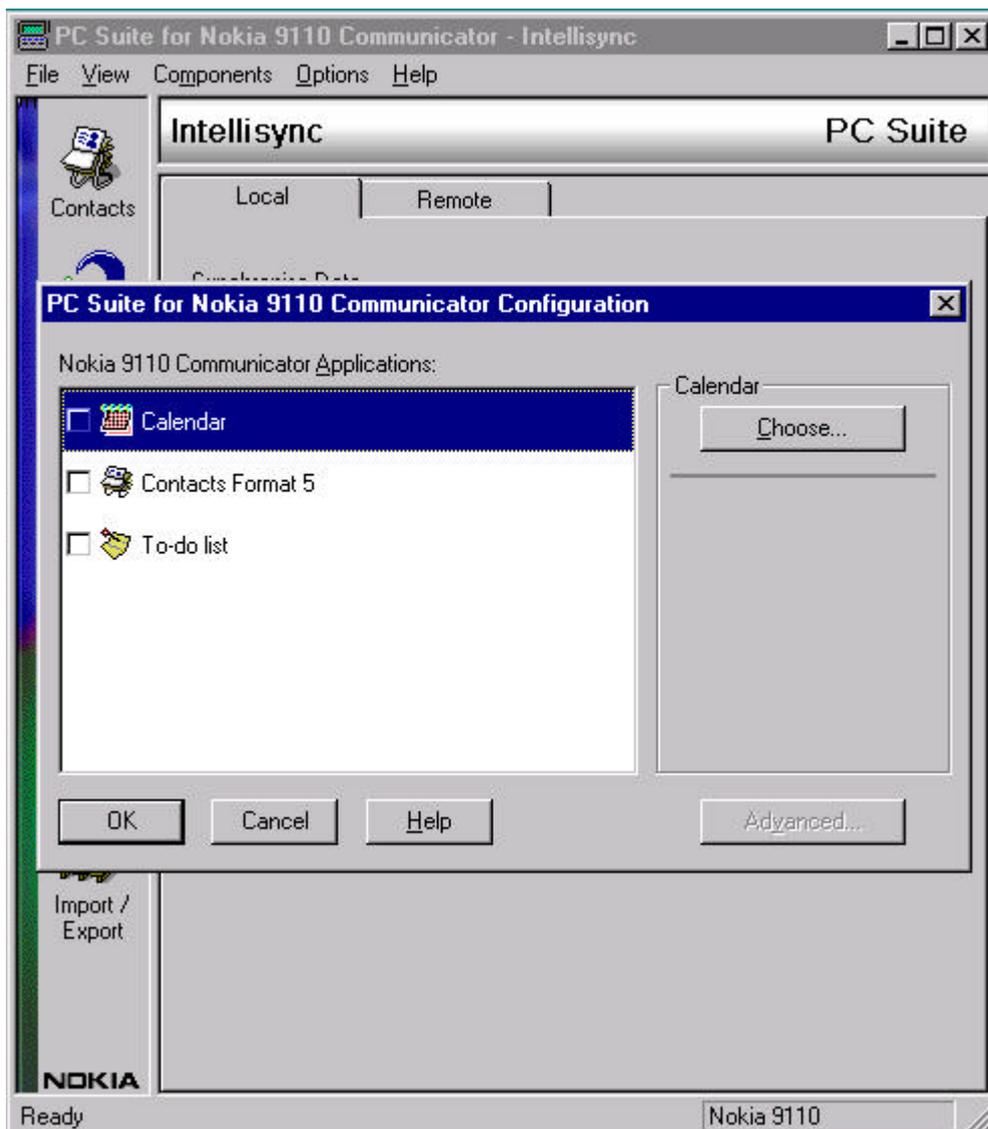
Before first synchronisation, you must inform PC Suite which software you wish to synchronise with.

Note: At this point PC Suite does not know:

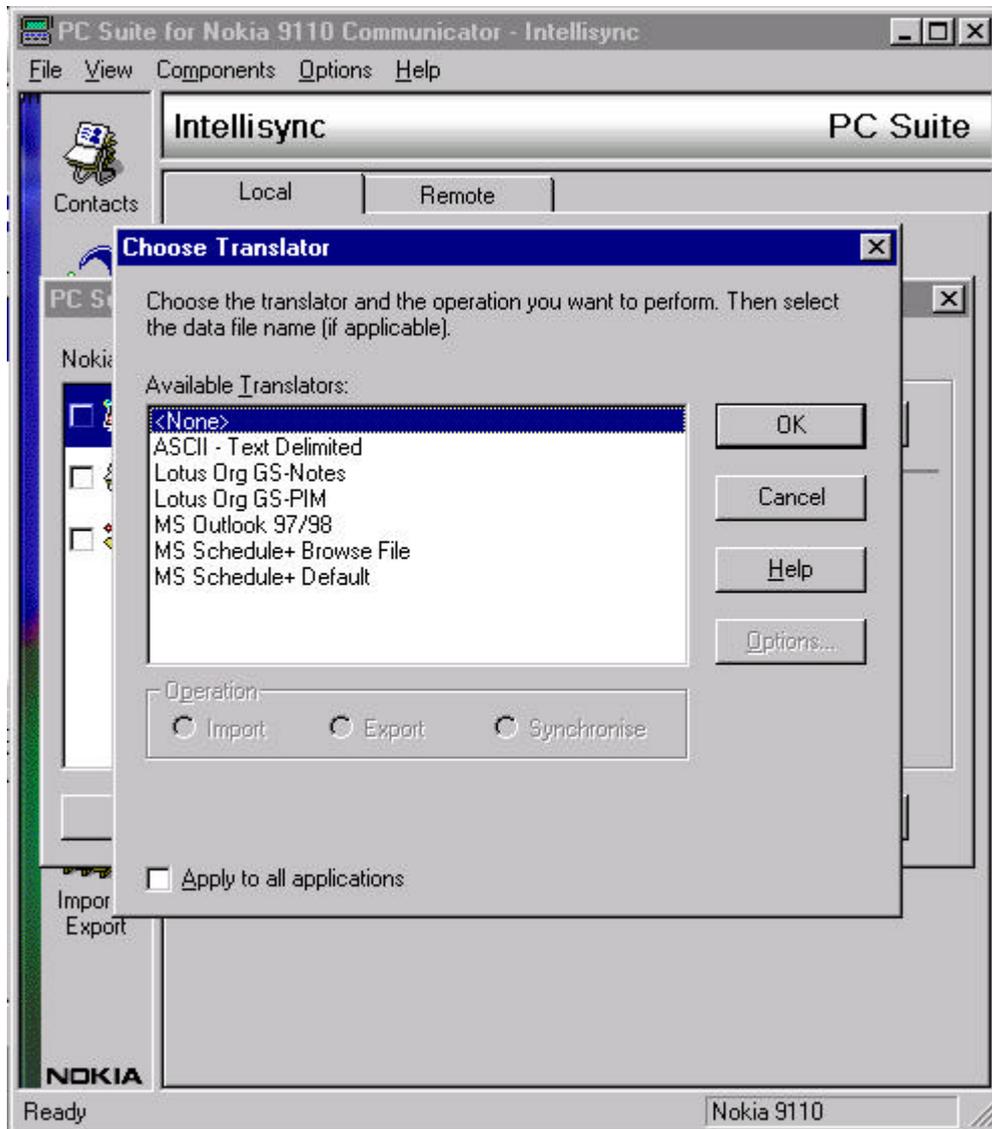
1. which software you want to synchronise 9110 with (Outlook® 97/98, Schedule® 7.x etc)
2. whether you want to synchronise, or import or export data between 9110 and your PC software.

If this your first synchronisation, then make a backup of 9110 data before proceeding.

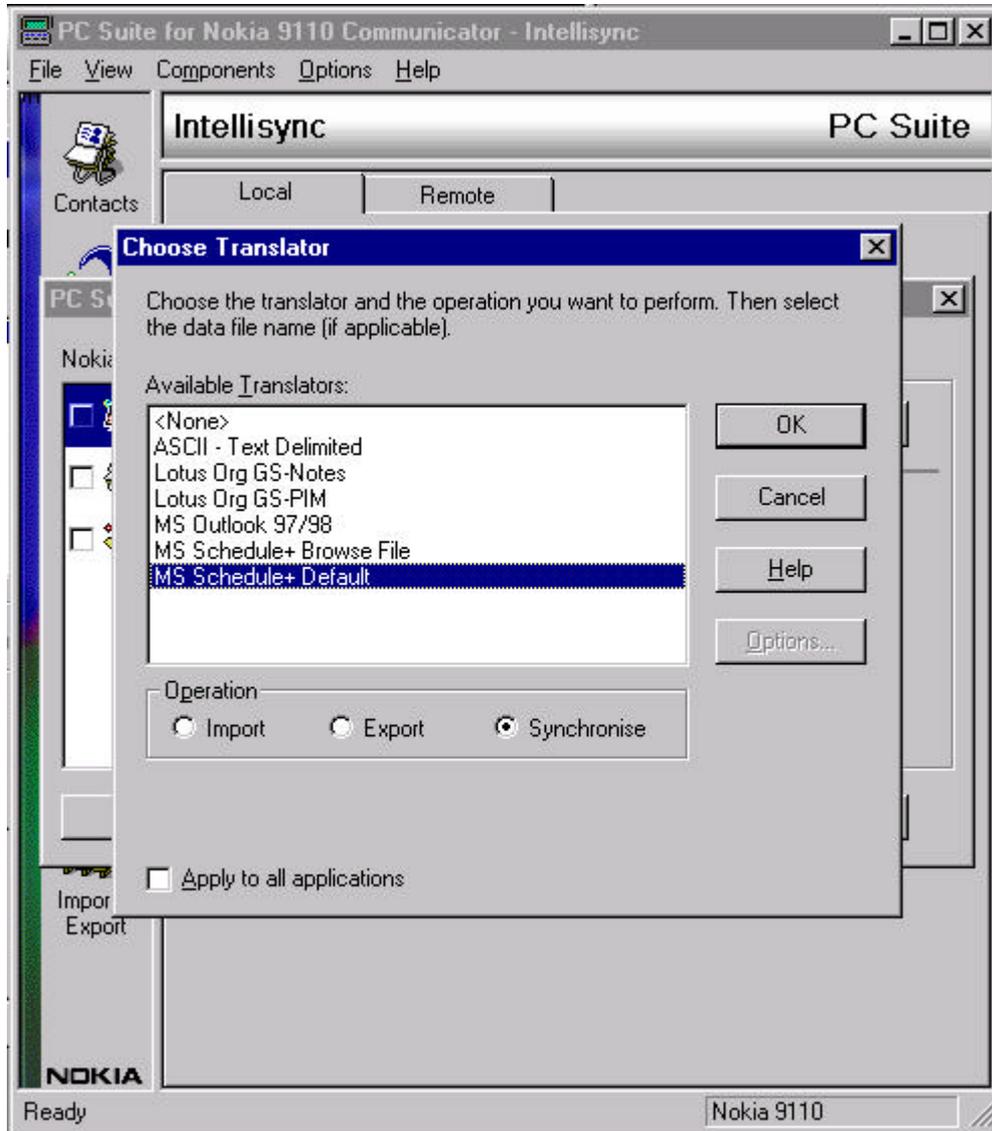
1. Click **Settings** button to see following configuration box.



2. highlight **Calendar**, then press **Choose**.



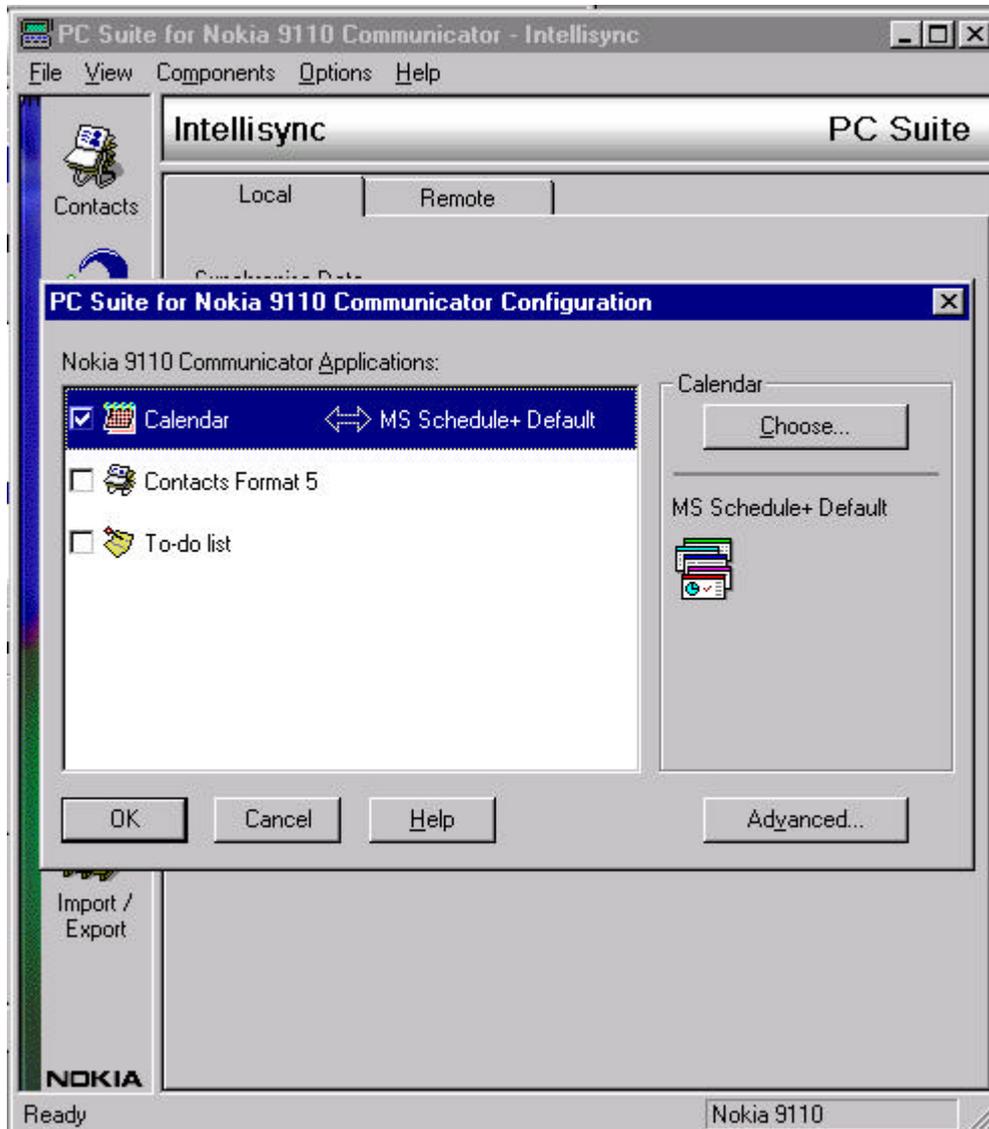
3. Now highlight your software. In this example we choose the MS Schedule® + Default – and highlight with a single mouse click.



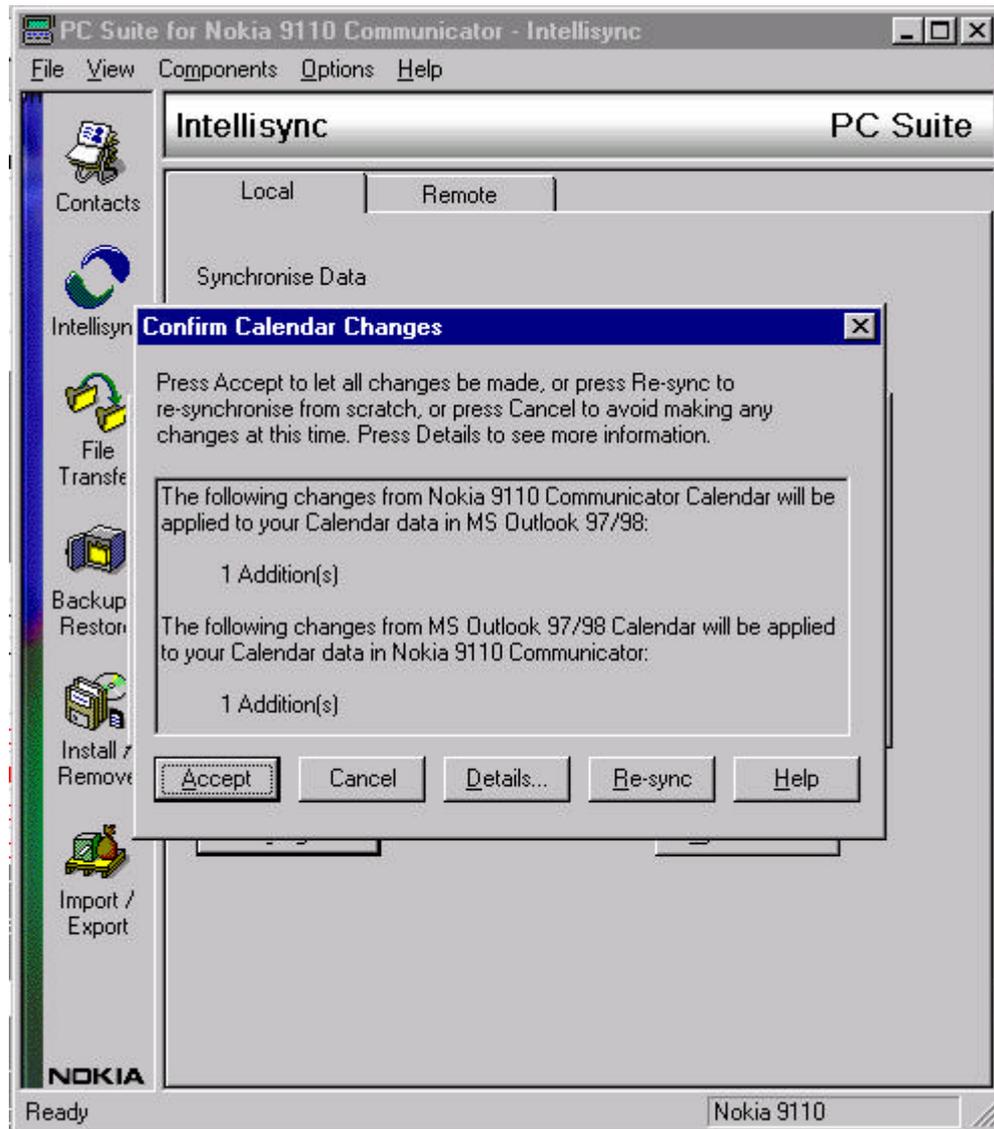
Note: if using **MS Outlook® 97/98** - you may have a further operation to make if your Outlook® has several Folder names – such as calendar on server, and calendar on your own hard disk. A box will appear asking you to browse for your preferred folder with which to synchronise. If you are not sure which one, then maybe the calendar in your mailbox is best – please check with your PC software and network configuration if you have multiple data sets which one to choose.

4. Choose your operation (**Import** – takes data from PC software to 9110, **Export** – takes data from 9110 to PC software, **Synchronise** – default). Then press **OK**.

5. Configuration dialogue shows that calendar synchronisation is selected for MS Schedule® + default. **Advanced** button provides you with the chance to customize synchronisation settings. This is not needed at this stage. Press **OK** to return to PC Suite Intellisync view.



Now press **synchronise** button (as shown on Page 1) to start your first synchronisation. After data from both 9110 and PC Software have been examined, PC Suite will offer a dialogue box for you to **accept** changes, study **details** of changes or **cancel**.



TIP: Check details before continuing

Press **Accept** to synchronise both 9110 and PC software data. Do not detach cable from 9110 until operation is complete.

Now your 9110 and PC software calendars have been synchronised!

TIP: PC Suite will remember your settings, so that next time, all you have to do is press **Synchronise** button to start calendar synchronisation.

Contacts Synchronisation

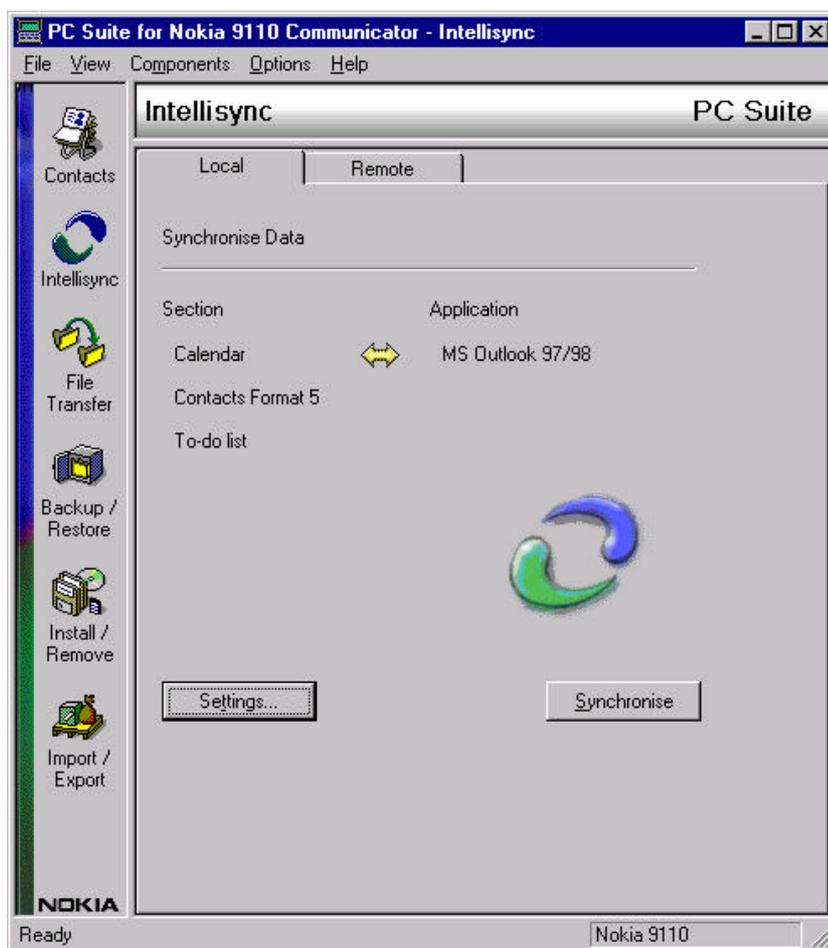
Before first synchronisation, you must inform PC Suite which software you wish to Synchronise with.

Note: At this point PC Suite does not know:

1. which software you want to synchronise 9110 with (Outlook® 97/98, Schedule® 7.x etc)
2. whether you want to synchronise, or import or export data between 9110 and your PC software.

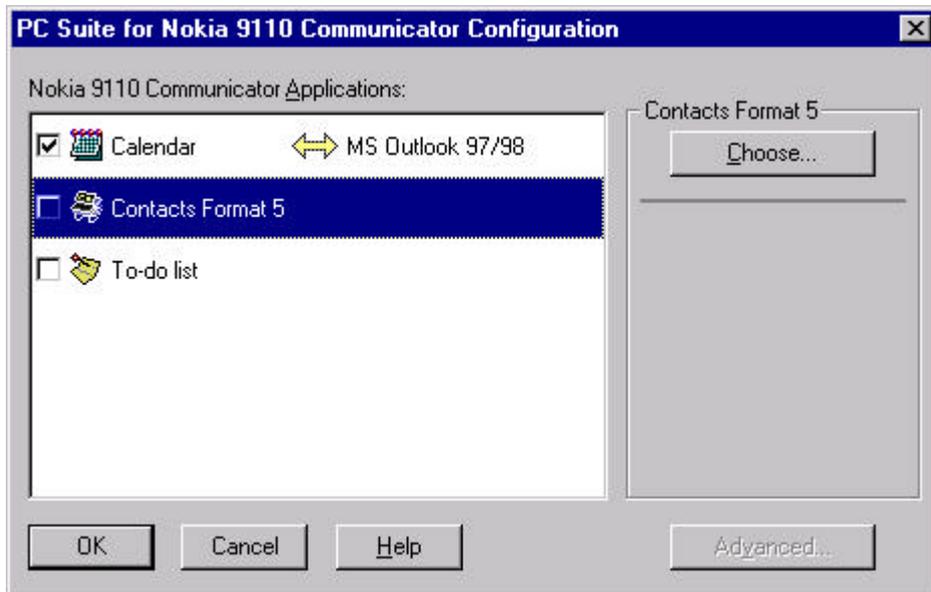
If this is your first synchronisation, then make a backup of 9110 data before proceeding.

In this example, synchronisation will be made with Outlook® 97/98. Start Outlook® and have it running in the background. Startup PC Suite for Nokia 9110 Communicator, and connect the communicator to the PC.



The text in the bottom right hand corner indicates connection between your 9110 and PC Suite.

Please press Settings for this set up screen:



Note: calendar is selected, as it has been previously specified. Deselect this if you do not want calendar events to be synchronised.

Click on Contacts format 5, and then click **Choose**.

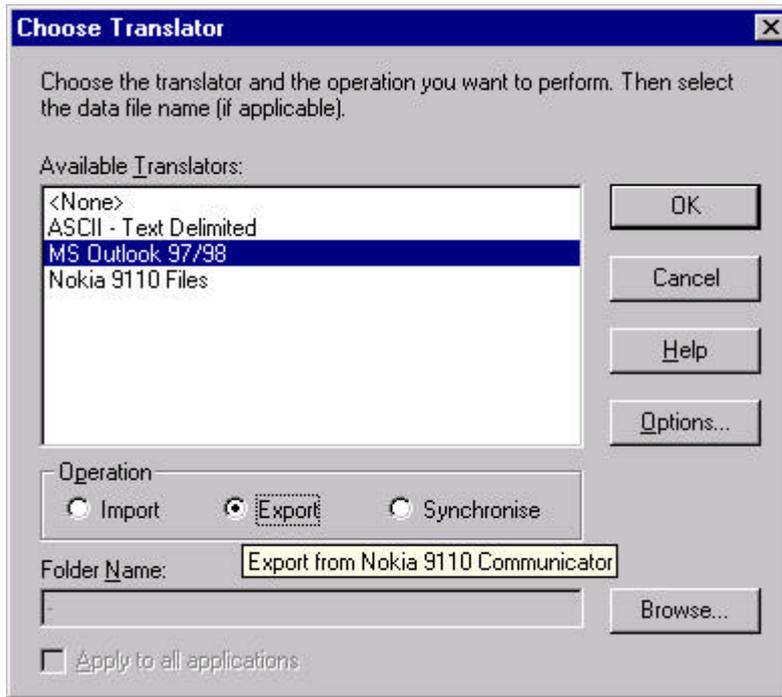
Note: **Contacts format** informs PC Suite how to map the names of the fields in 9110 to the names of the fields in your PC organizer software. For example: 9110 may say "Tel(GSM)", whereas PC SW may say "Mobile Number".

The default format for synchronising contacts is "Contacts format 5".

User can edit the mapping later from the **Advanced** button. It may take some time to complete this operation, as every contact must be loaded in from 9110 and from Outlook®

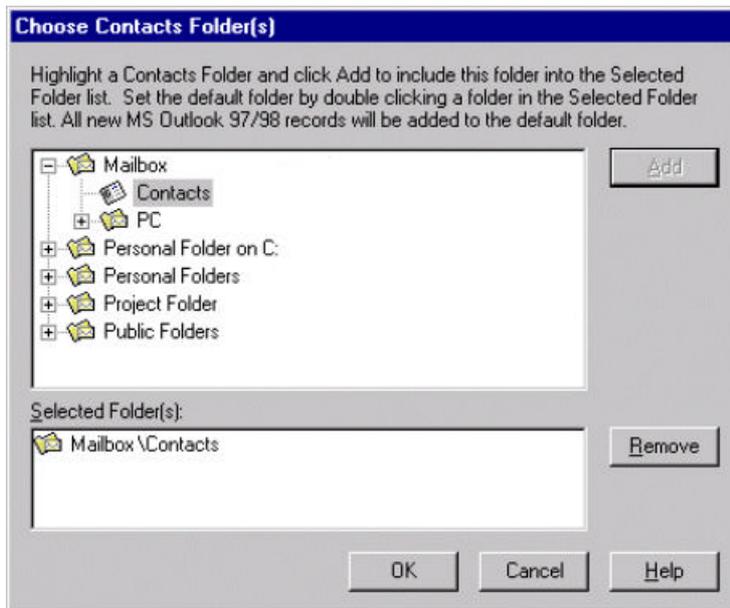
If the mapping is unacceptable, then press **Reset** to restore mappings to the default values.

Now choose which PC software you want to synchronise 9110 with – e.g: MS Outlook® 97/98.



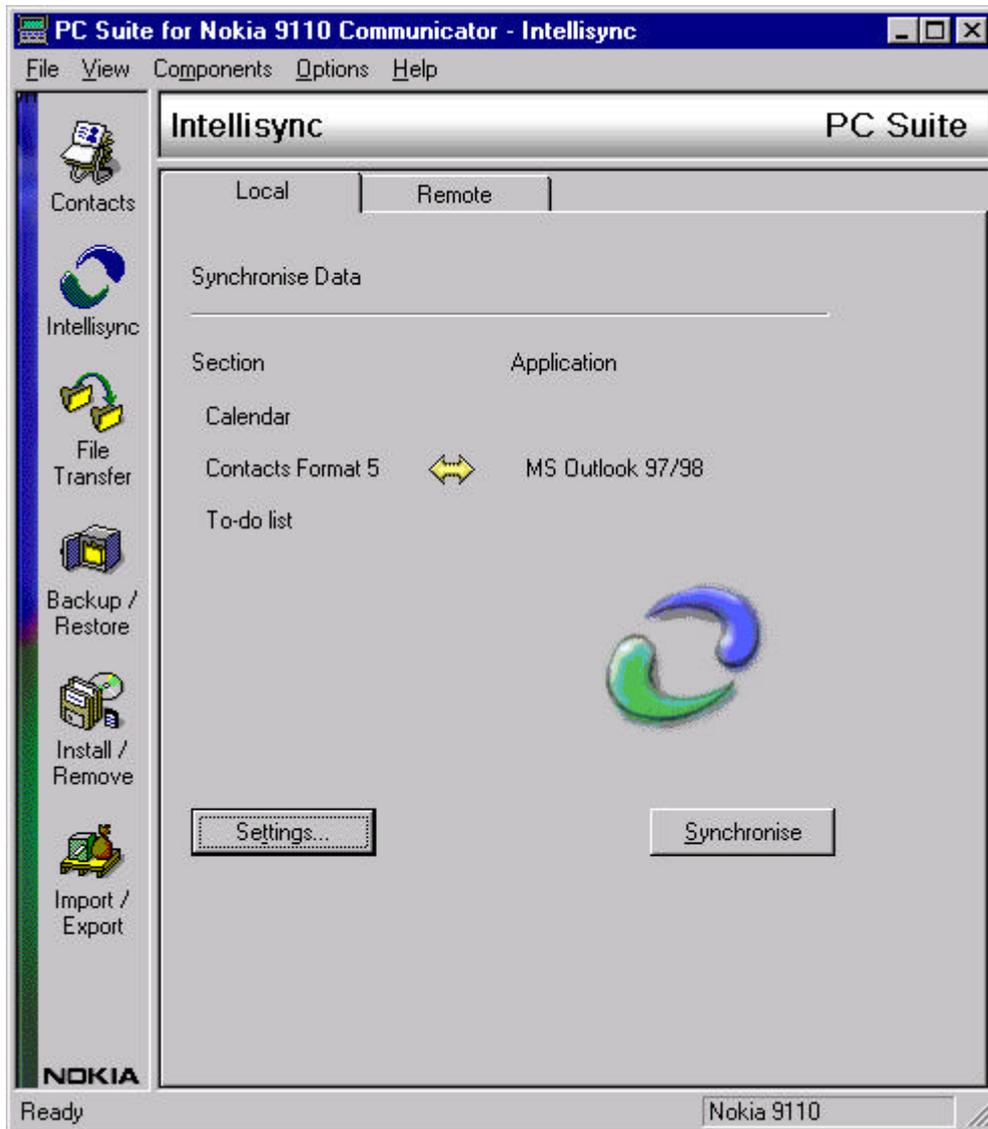
Then to specify which file the contact data will be synchronised with, press Browse.

Select a contacts file by clicking on a contacts folder . The preferred folder will then appear in “Selected Folders” .



Click **OK**. Then choose your operation (**Import** – takes data from PC software to 9110, **Export** – takes data from 9110 to PC software, **Synchronise** – default). Then press **OK**.

Now this should appear on your screen:



Now press **synchronise** button to start your first synchronisation.

Note: This may take some time if you have many contacts. Be patient.

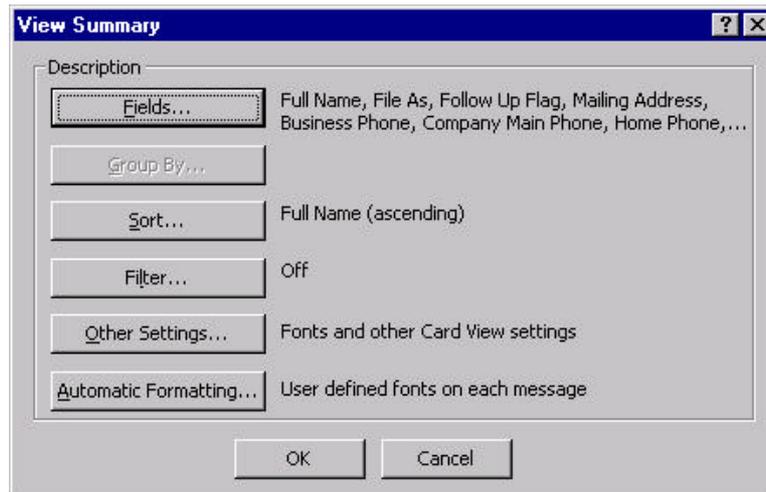
Now your contacts will be synchronised!

TIP: PC Suite will remember your settings, so that next time, all you have to do is press **Synchronise** button in the Intellisync window to start contacts synchronisation.

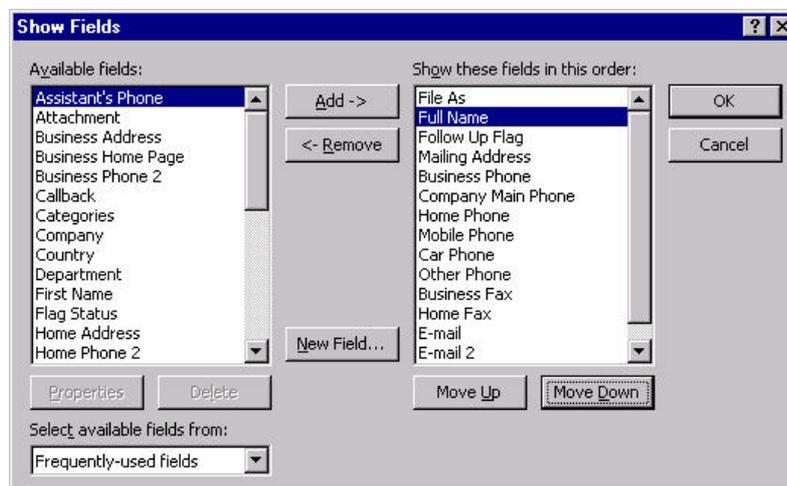
Note: **Outlook® 98** tip:

A field “File as” sorts the default Contacts view. If you would rather see your contacts by “Full name” or another field proceed as follows:

1. In Contacts view, click view, Current View, Customise current View...



2. Click Fields, then select “Full name” on right hand pane:



3. Now click “Move up” to the top, and click OK twice.

Outlook® 97:

1. Click View, Define views, Modify, and continue to 2 and 3 above

Sort view by clicking on View, then Sort and Full name.

TROUBLESHOOTING

Q: Outlook[®] won't synchronise

A: You must install the complete version of Outlook[®] to have synchronisation

Q: Advanced Desktop Stand DCH-7 button doesn't work

A:

- **Charger ACP-9** must be connected to deskstand and powered-on
- Data cable DLR-2 must be connected between DCH-7 and correct serial com port
- PC Suite must be running, Intellisync settings correct for your PIM, Backup settings must be specified
- Nokia 9110 must be connected
- **Options** menu, **Deskstand button settings** must be set correctly

See also Quick Guide "Deskstand and PC Suite"

Q: When I synchronise contacts, some fields do not appear.

A: If you have been customizing your PIM field names or 9110 contact fields....read on.

Intellisync maps data from the 9110 device to a variety of different PC software. Because of large variety of field names available in all of these softwares, you may need to adjust the field mapping. For example so that Tel(GSM) in your 9110 will be synchronised with "Mobile Telephone Number" in your PIM. The default setup will work for most users, but if you have been customizing your 9110 or your PIM then you will have to check the field mapping.

- Before synchronisation press **Settings > Advanced > Field Mapping**. (Note : If you have many contacts in your 9110, this can take some time before you can map fields from 9110 to your PIM. Why ? Because now PC Suite has to read every single contact and check all the fields that you have in your 9110 and in Outlook. Be patient)
- When the field names have been confirmed, click and drag and drop the field names until you are happy that your data from 9110 will transfer to the correct fields in your PIM. You may also **Reset** the mapping at this point to restore the default Contact format 5.
- Press **OK > OK > OK**
- start **Synchronise**

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